



Howard City Planning Commission Application

125 Shaw Street; P.O. Box 510
Howard City, MI 49329

Mark E Rambo
Village Manager
Phone: (231) 937-4311
Fax: (231) 937-6643

Please check nature of request

- | | |
|--|--|
| <input type="checkbox"/> Rezoning
<input type="checkbox"/> Planned Unit Development Preliminary Area Site Plan
<input type="checkbox"/> Planned Unit Development Final Area Site Plan
<input type="checkbox"/> Planned Unit Development Amendment | <input type="checkbox"/> Special Land Use
<input type="checkbox"/> Site Condominium
<input type="checkbox"/> Plat/Subdivision Approval
<input type="checkbox"/> Site Plan Review
<input type="checkbox"/> Other: _____ |
|--|--|

Section A

Applicant: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Owner, if other than applicant:

Name: _____

Address: _____

Phone: _____ Fax: _____ E-Mail : _____

Section B

Name of Firm and individual who prepared the plan:

Name: _____ Firm: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Name of proposed development: _____

Address of Property: _____

Permanent Parcel No.: _____

Legal Description: _____

Current Zoning: _____

Section C

Description of the proposed request, amendment, etc. (Attach additional sheets if necessary.)

Section D

Name & Address of all other persons, firms, or corporations having legal or equitable interest in the land:

Name: _____

Address: _____

Name: _____

Address: _____

I (we) the undersigned certify that the information contained on this application form and the required documents attached hereto are to the best of my (our) knowledge true and accurate.

I (we) further grant access to the site to Village of Howard City staff and Planning Commissioners.

*Owners Signature & Date (if different from applicant)

Applicant's Signature

Date

*The property **owner** must sign this application

Please attach all required documents noted in the process review sheet.

Office Use Only

Fee Paid _____ Receipt # _____ Date: _____

Village Manager Signature: _____

NOTE: An application for Site Plan Review shall be submitted at least thirty (30) days prior to the next scheduled Planning Commission meeting through the Zoning Administrator, who will review the application materials to ensure that the requirements of Section 14.1 C.I.d, are met, and then transmit it to the Planning Commission.