

Village of Howard City
Council Meeting Minutes
June 21, 2021

President Heckman called the meeting to order at 7:00 p.m. Present: VanWagner, Bassett, Smith, MacTavish, Williams, Hagstrom, and Heckman. Absent: None.

The Pledge of Allegiance was given.

Motion by Smith seconded by Williams to approve the agenda as presented. Motion CARRIED (7-0)

Motion by Smith seconded by MacTavish to accept the consent agenda as presented. Motion CARRIED (7-0)

Public Comment: Ron Baker requested a brief explanation of the policies, resolutions, and ordinances presented on the agenda.

Motion by Smith seconded by Bassett to open the public hearing regarding the vacating of the Eastern 530 feet of East Washburn Street, Block 65 of the fourth addition. Motion CARRIED (7-0)

Public Comment: None

Motion by Smith seconded by Bassett to close the public hearing. Motion CARRIED (7-0)

Motion by MacTavish seconded by Smith to approve 2021-4 Resolution to Vacate a Street. Roll call vote: Bassett, aye; Hagstrom, aye; MacTavish, aye; Smith, aye; VanWagner, aye; Williams, aye; Heckman, aye. Motion CARRIED (7-0)

Mr. Falcon informed Council that Sara Taylor has attended a couple of code enforcement courses and will be continuing to learn. Mr. Falcon will continue to take care of code enforcement in the meantime.

Motion by Williams seconded by MacTavish to approve 2021-5 Resolution for ACH Electronic Transactions. Motion CARRIED (7-0)

Motion by Smith seconded by Bassett to approve the ACH and Electronic Transactions Policy. Motion CARRIED (7-0)

Motion by VanWagner seconded by Bassett to approve 2021-6 Resolution for Credit Card Policy and Procedures. Motion CARRIED (7-0)

Motion by VanWagner seconded by Williams to approve the Credit Card Use Policy. Motion CARRIED (7-0)

Motion by Smith seconded by Williams to approve the Electronic Signature Policy. Motion CARRIED (7-0)

Motion by Williams seconded by Hagstrom to approve the Exempt Employees Compensatory Time Policy. Motion CARRIED (7-0)

Motion by VanWagner seconded by Bassett to approve the Fraud Policy. Motion CARRIED (7-0)

Motion by Smith seconded by Williams to approve the Fund Balance Policy. Motion CARRIED (7-0)

Motion by VanWagner seconded by MacTavish to approve the Lawn Meter Policy and Agreement. Motion CARRIED (7-0)

Motion by VanWagner seconded by MacTavish to approve the Leaf/Grass Pick-Up Policy. Motion CARRIED (7-0)

Motion by VanWagner seconded by Hagstrom to rescind the Howard City Fire Department Pool Filling Policy, thus stating the Howard City Fire Department will no longer fill swimming pools. Motion CARRIED (7-0)

Motion by Smith seconded by Williams to approve the Remote Access Policy. Motion CARRIED (7-0)

Motion by Williams seconded by VanWagner to accept the Sidewalk Policy with the correction to 5 foot wide minimum. Motion CARRIED (7-0)

Motion by Williams seconded by MacTavish to approve the Social Media Policy. Motion CARRIED (7-0)

Motion by Smith seconded by Williams to approve the Water Service Policy. Motion CARRIED (7-0)

Motion by VanWagner seconded by Williams to rescind the Use of Village Hall Policy. Motion CARRIED (7-0)

Motion by MacTavish seconded by Bassett to pay bills as presented totaling \$56,587.28. Motion CARRIED (7-0)

Mr. Falcon informed Council that any future information related to Council via email will be going to the Village email addresses that have been set up for each Trustee.

Council gave approval for both the June 26 Forager event to shut down Edgerton and have a band and the August 14 Howard City Lanes corn hole tournament.

Motion by Hagstrom seconded by Williams to accept the Video Security Solutions quote for cameras at the DPW building for \$3,473. Motion CARRIED (7-0)

Motion by MacTavish seconded by Smith to approve 2021-7 Resolution for the White Pine Trail. Motion CARRIED (7-0)

Motion by Williams seconded by MacTavish to approve the Fair Housing Policy. Motion CARRIED (7-0)

Motion by VanWagner seconded by MacTavish to approve 2021-2 Fair Housing Ordinance. Motion CARRIED (7-0)

Public Comment: Ron Baker thanked the Council for the explanations as he requested and also for passing the White Pine Trail resolution and is happy to see some progress being made on the White Pine Trail.

Trustee VanWagner inquired about color choice for the Village office building. Mr. Falcon will contact the contracted painter the Village hired to discuss paint colors..

Motion by MacTavish seconded by Williams to adjourn the meeting at 8:03 pm. Motion CARRIED (7-0)

Melissa Kuzmik, Clerk

Randy Heckman, President