

**Village of Howard City
Downtown Development Authority
Meeting Minutes
February 6, 2020**

Members Present: Pease, Campbell, Baker, Kilts, VanWagner, MacTavish, Parker. Heckman arrived at 8:18.

Members Absent with Notice: Roesly

Members Absent without Notice: Veltman

Others Present: Falcon, Kuzmik

Chairman Campbell called the meeting to order at 8:00 am.

The pledge of allegiance was given.

Motion by Pease seconded by Baker to approve the minutes from November 21, 2019. Motion CARRIED (7-0)

No public comment.

Motion by Parker seconded by Kilts to approve the Treasurer's Report as presented. Motion CARRIED (7-0)

Mr. Falcon advised the committee that a new DDA Plan is needed. The DDA may be able to use some of the information from the previous 2005 version; and Mr. Falcon will contact the company who did the last plan and see if they would be interested in speaking with the DDA about a new one.

Mr. Falcon discussed the DDA boundaries and the parcels that are currently included in the DDA district will be looked at to see if any revisions need to be made – either additions or deletions.

Chairman Campbell approved the reappointment of Rick Kilts, Don Veltman, Veronica Roesly, and Tom Parker.

Motion by Pease seconded by Parker to set the committee reappointment years to be 2019 will expire in 2022 and 2020 will expire in 2023. Motion CARRIED (8-0)

Motion by Pease seconded by Parker to hold elections for the chair and vice-chair positions to be held every two years beginning February 2021. Motion CARRIED (8-0)

Motion by Pease seconded by Baker to approve the 2019-20 budget amendments and the 2020-21 proposed DDA budget. Motion CARRIED (8-0)

Farmers Market discussion was held. It is agreed that a Farmer's Market committee will be established in order to grow the market and involve the people who will actually be running the market. Mr. Falcon will work with this committee and report back to the DDA in the next meeting in May.

Motion by Pease seconded by Parker to adjourn the meet at 9:14 am. Motion CARRIED (8-0)

Michael Falcon, Executive Director

Melissa Kuzmik, Clerk