

**\*\*PROPOSED\*\***  
**Village of Howard City**  
**Downtown Development Authority**  
**Meeting Minutes**  
**December 4, 2025**

Members Present: Campbell, Parker, Kilts, Gebhardt, Smith, Baker, Williams, and Bissonette

Members Absent with Notice: MacTavish

Members Absent without Notice: Heckman

Others Present: Falcon, Kuzmik, Danell Daikow and Dave from Fleis and VandenBrink

Chairman Campbell opened the meeting at 8:00 am.

The pledge of allegiance was given.

Motion by Smith seconded by Williams to approve the September 16, 2025, minutes. Motion CARRIED (8-0)

Public Comment: Joe Wist, owner of The Monk's Den, would like to see more signage coming into the Village to help promote Village businesses. He would also like to see marketing done to promote the Village. Mr. Wist also thanked Mr. Falcon for working with him over the past four years to get his building up and running.

Motion by Bissonette seconded by Parker to approve the treasurer's report as provided. Motion CARRIED (8-0)

Fleis and VandenBrink presented the agenda for the Depot renovation project and went over details of the project to get more clarification from the Committee. A sub-committee was formed of Tom Parker, Jackie Bissonette, and Blaine Gebhardt. They will help bring the project together with the finer details.

The 2026-2027 DDA budget was presented for review. The final budget numbers will be brought to the Committee in the February meeting.

Motion by Williams seconded by Gebhardt to approve the 2026 DDA Meeting Schedule. Motion CARRIED (8-0)

Public Comment: Mr. Baker commented on an article in the newspaper.

Mr. Falcon reminded the Committee that officer elections for the DDA will be held in February 2026.

Mr. Falcon also stated he has been in contact with the road commission and MDOT regarding signage and is waiting to hear back from them.

Motion by Parker seconded by Williams to examine the cost of new signs coming into the Village. Motion CARRIED (8-0)

Motion by Parker seconded by Kilts to adjourn the meeting at 9:11 am. Motion CARRIED (8-0)

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Michael Falcon, Executive Director

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Melissa Kuzmik, Clerk