

VILLAGE OF HOWARD CITY
WATER TURN OFF REQUEST

Move Out Date:	
Name:	
Business Name: <i>(If Applicable)</i>	
Site Address:	
Phone:	
Forwarding Address:	
City, State, Zip:	
Property Owner: Name <i>(If Renting)</i>	
Owner Mailing Address:	
Owner City, State, Zip:	

Please Read, Sign & Date:

I request that the water at the above-referenced address be turned off on the move out date.

Signature *Date*

To Be Completed by Village Office:

The above-listed Water Customer (*select one*):

- Is eligible for a refund and has elected to receive a check.
- Is eligible for a refund and has elected to put the funds towards an unpaid balance.
- Is requesting the water to only be temporarily turned off. Turn On Date: _____
- Is not eligible for a refund.
- Has already received their refund.

Date: _____ Signature: _____