

**Village of Howard City
Downtown Development Authority
Meeting Minutes
February 14, 2019**

Members Present: Parker, VanWagner, MacTavish, Baker, Pease, Campbel, Veltman arrived at 8:08, Heckman arrived at 8:15.

Members Absent with Notice: Denton

Members Absent without Notice: Kilts

Others Present: Falcon, Kuzmik

Executive Director Falcon called the meeting to order at 8:05 am.

The pledge of allegiance was given.

Mr. Falcon informed the DDA members that Mr. Stevens approached him about a month ago and tendered his resignation from the DDA and an election for Chairman and Vice Chairman will need to be held.

Motion by Pease seconded by VanWagner to approve the minutes of the November 1, 2018, meeting. Motion Carried (7-0)

No public comment.

Treasurer's report was given.

Motion by VanWagner seconded by Veltman to appoint Campbel as DDA Chairman. Motion CARRIED (8-0)

Motion by VanWagner seconded by Veltman to nominate Pease for DDA Vice Chairman. After discussion, Pease withdrew his name from nomination consideration. Motion died.

Motion by Heckman seconded by Baker to appoint Parker as DDA Vice Chairman. Motion CARRIED (8-0)

Motion by Pease seconded by VanWagner to approve the 2018-19 budget amendments and the 2019-20 proposed DDA budget. Motion CARRIED (8-0)

Motion by Baker seconded by Pease to approve Joe Wist façade grant request of \$5,000.00; once all repairs are complete with receipts provided to Executive Director. Motion CARRIED (8-0)

Motion by Parker seconded by Pease to adjourn the meet at 8:42 am. Motion CARRIED (8-0)

Michael Falcon, Executive Director

Melissa Kuzmik, Clerk